

## **Riverbrae Parent Council**

15 February 2023 / 6:30PM / Online – MS Teams

### **ATTENDEES**

School Faculty: Michelle Welsh, Angela Pilkington, Pheobe Green , Jennifer Gray, Susan Woods

Parents/Carers: Veronica Colliety / Elizabeth Graham / Suzi Rowlands / Lynne Campbell

### **MINUTES**

Chair Veronica

- Welcome and introductions
- Plans for Easter activities for pupils
  - Decorate school on from Monday 25<sup>th</sup> March am – onwards
  - Set up for of Easter Hunt for pupils which will take place Thursday 28<sup>th</sup> March, set up on Wednesday 27<sup>th</sup> to engage with parents/PC members for assistance

Secretary Elizabeth

- Apologies for attendance has come from Cheryl Reid / Kelly Martin and Aldevina Da Silva
- Actions from previous meeting update
  - Chair set up 2 MS Teams testing prior to this meeting to ensure all link suitable
  - Secretary engaged and completed action of setting PC Coffee/Bake sale which has been confirmed and advertised for Friday 23<sup>rd</sup> February
  - Cheryl sourced Football cards which cost £31.50 for 200 cards, these have been purchased for beginning to issue at PC Coffee/Bake sale on Friday 23<sup>rd</sup> February
  - Treasurer FB polls for parents – results
    - School Coffee meet ups for Parents/Carers: Wednesday or weekday mornings or Friday afternoons
    - Out of school social meet ups for Parents/Carers: Breakfast in Cafes etc.

Treasurer Suzi

- Bank account currently being set up with NatWest awaiting paperwork to be received and signed
- Money raised from Reindeer Dash - £320 was donated to Brick Lane Music studios via Claire Macaskill – this will cover 8 sessions for 1 month – these sessions are ran at Youth Club

All

- Proposal of Summer Fun Day for pupils
  - Looking at dates for this – FB poll for best dates however most suitable midweek after school hours (approx. 6pm)
  - Raising funds for this would be done via PC with sale of football cards and proposed Car Boot sale.
  - Discussions around events and how to coordinate
- Bingo Night already scheduled for Thursday 14<sup>th</sup> March to raise funds for Senior Prom

## OFFICIAL

- Car Boot sale using school car park, each car pays for entrance/boot with discount for parents/carers, tuck shop ran by PC on day. Proposed dates for late April (20<sup>th</sup>/21<sup>st</sup>) – Michelle will engage re permissions for use of car park.
- Non fundraising events
  - Uniform clear out organised for Thursday 22<sup>nd</sup> March which will then be displayed for Coffee/Bake sale on Friday 23<sup>rd</sup> March
  - Senior Prom will take place 23<sup>rd</sup> May in Lynnhurst Hotel, meetings are schedule with faculty to discuss w/c/ 19<sup>th</sup> February

### ANY OTHER BUSINESS

- Proposed Summer Fete on 22<sup>nd</sup> June, similar to Christmas Fair raising funds for School (being coordinated by School not PC)
- Supply of tea/coffee etc. for PC meet ups and coffee mornings etc. The initial fundraising Coffee/Bake sale on Friday 23<sup>rd</sup> February will be supplied by School however going forward PC will purchase

### Q&As

- No emails or queries received from Parents/carers out with attendees

### Previous Qs - answered

- Swimming pool – Michelle confirmed there is current ongoing training with staff for use of pool water safety. There is continued maintenance issues which can often present issues for use. Priority will be given to pupils with complex health needs. There is currently no swimming instructor employed.
- Bingo night in March – looking for volunteers from PC, parents/carers to assist on night for set up and tombola sales. PC to advertise on their FB asking for tombola donations. Michelle confirmed there is going to be no crèche facility on the evening for Riverbrae pupils due to staffing and costings for this is be ran, Veronica relayed that this was a common question and disappointment by parents and carers within school.
- Taxis parking at school drop front entrance –Michelle aware of this ongoing issue and will correspond with Transport Dept at Council re this
- Scouts – Michelle confirmed this is this still running in school during school times for P7 pupils. Parent able to request to be added to waiting list via Rachel Crombie

### ACTIONS

Chair Veronica – pricing of food truck for Summer Fun Day

Treasurer Suzi – create poll on FB for Summer Fun Dates

Secretary Elizabeth – pricing of average car boot sales / tombola donations request on FB page

Michelle Welsh – confirm funds still available from previous PC

Michelle Welsh – access permissions needed for Car Boot Sale to take place

**NEXT MEETING DETAILS**

Next scheduled for Thursday 21<sup>ST</sup> March 2024 Riverbrae School 10am